



BULVERDE/SPRING BRANCH AREA CHAMBER OF COMMERCE 2019 BUSINESS NETWORKING MIXER POLICY

In an effort to offer valuable services and benefits to our members, the Chamber sponsors monthly Business Networking Mixers (“BNMs”). However, **the focus at each BNM is on YOU, the Host.** A BNM Host has the option to partner with a Co-Host(s), provided the Co-Host(s) is also a Chamber member.

1. All BNMs must be scheduled through the Chamber Office by contacting the BNM coordinator to avoid conflicts with other events. It is best to call well in advance of the desired date of the event since the Chamber’s policy is to schedule no more than one per month. BNMs are scheduled on a first come, first served basis.
2. A non-refundable fee is required with every reservation to reserve the date of the BNM. This fee must be received at the time of booking the BNM to reserve the date. The fee to host a Chamber BNM is \$150.00.
3. BNMs are usually held on the fourth Thursday evening of the month between the hours of 5:30 to 7:30 p.m.
4. Anywhere from 50 to 100 people attend Chamber BNMs. We realize this does not give you a very accurate count to plan for the food, but it is the best estimate we have. You may do whatever you wish as far as your menu goes, but light hors d’oeuvres are required at a minimum. Alcoholic beverages may be served. All of this is done at the expense of the Chamber BNM Host, as the food and beverages are free to the guests attending.
5. BNMs are hosted only by Chamber members, and only by members in good standing. A BNM host, that is also a new Chamber member, may include its ribbon-cutting ceremony with the BNM (as long as the Chamber is given prior notice so the Ambassadors may be notified). The ribbon and scissors are provided by the Chamber of Commerce.
6. Please feel free to set up a sound system to address the crowd and talk about your business. This is **YOUR** function. You may also set up a table with information about the business for people to pick up and review.
7. Door prizes, supplied by BNM Hosts, are optional, but encouraged.

8. Hosts are to provide a prize with a minimum value of \$100 to be given to a participant at the Mixer (must be present to win). This is typically awarded toward the end of the event to encourage members to stay and network.
9. Hosts are to e-mail the Chamber a PDF of your business logo. Please make your BNM Sponsor check of \$150.00 payable to **BSB Chamber of Commerce**.

Agreed to and accepted this ____ day of _____, _____.

Business Networking Mixer Month _____ 1st Choice _____ 2nd Choice _____

Name of Company: _____

Address: _____

Primary Contact: _____

E-Mail: _____

Phone Number: _____

Signature: _____

FOR CHAMBER USE ONLY:

Date reserved: _____.

Deposit received on: _____.

By: _____